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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Logistics

DATE: 12 May 1955

FROM : Chief, Planning Staff, OL

SUBJECT: Weekly Report Covering the Period 5 May through 11 May 1955

## 1. PROJECTS AND STUDIES IN PROCESS:

a. Review of Area Division and Staff Programs (continued)

The SR and IO programs continue under review. The FE program remains outstanding.

b. Country Appendices Format (continued)

The initial draft of the Office of Logistics section of the country appendices format has been prepared. The final paper will be submitted at the CSPB Support Committee meeting 12 May for discussion in conjunction with similar papers of all support offices.

c. Materiel Reserve Estimates Group (continued)

(1) Continued preparation of MREG data for machine processing.

(2) The development of force strengths from MREG returns with the recommendation that the strengths be utilized as a basis for cold war planning and stockpiling was approved by the MREG and forwarded to the DCI. ↓

d. DD/P Materiel Board Working Groups (continued)

Reviewed the recommendations of the DD/P Materiel Board Working Groups and prepared statements of the Office of Logistics position to be presented at the Executive Group Meeting.

e. Project [REDACTED] (new)

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[REDACTED]

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2. OTHER ITEMS OF INTEREST: (All items are of a non-recurring nature.)

a. Lecture

A member of this Staff lectured the students of the current Logistics Support Course on logistics planning.

b. SE

Coordination of a list of available [REDACTED]

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c. EE

Coordinated necessary action to expedite an air shipment of photographic equipment to meet an urgent operational requirement in the field.

d. NEA

Coordinated a request for delegation of authority for an employee to purchase household furniture and a requirement for audio surveillance equipment.

e. WE

(1) Assisted the Division logistics office in obtaining information on QM Equipment.

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(2) Assisted the Division logistics office in obtaining availability and price of a [REDACTED] Coordinated the requirement for same with the [REDACTED].

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f. SR

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Expedited the handling and processing of an urgent requirement of [REDACTED] delivery systems.

g. Military Liaison

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(1) Assistance is being provided the NEA area division to obtain the availability of [REDACTED] attachments for two (2) types of small arms. Information from the Department of Defense indicates these are not standard U.S. Army items. The possibility of obtaining the items from other sources will be explored further by the Planning Staff.

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(2) A request for plant clearances for two (2) representatives of the Office of Communications to visit various plants in connection with Agency contracts will be forwarded to the proper military services in the Department of Defense.

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changes as necessary. Further assistance by the Planning Staff will be furnished whenever the need arises.

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